

Contact Details

Head Office

Signpost House
Sunrise Business Park
Blandford Forum
Dorset, DT11 8SA
Telephone: 01258 484800
Fax: 01258 484840

Exeter Office

Hawthorn House
Emperor Way
Exeter Business Park
Exeter
Devon, EX1 3QS
Telephone: 01392 361122
Fax: 01392 361124

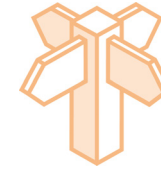
Plymouth Office - Signpost Housing Association

4 Mainstone Avenue
Plymouth
Devon, PL4 9NB
Telephone: 01752 306586
Fax: 01752 306526

If you require this leaflet in another language, in braille, on audiotape or in larger print please contact the Marketing Department on 01258 484884



SIGNPOST
HOUSING ASSOCIATION
Part of Spectrum Housing Group Ltd



SIGNPOST
CARE PARTNERSHIPS
Part of Spectrum Housing Group Ltd
An exempt charity



Rent Statements



Awarded for excellence
in Operations Services



INVESTOR IN PEOPLE



RENT STATEMENTS - An Explanatory Guide

THIS IS AN EXAMPLE RENT STATEMENT

Example

Signpost Housing Association

Statement of Rent Due and Payments made 2008/09

Mr A N Tenant
10 Signpost House
BLANDFORD FORUM
Dorset

DT11 8SA

Tenancy No:

1234/5

Tenancy Account Number, please quote in any correspondence

29th January 2009

MAIN ACCOUNT

Type of Account

WEEK	DATE	RENT	CHARGES	BENEFIT	PAYMENTS	ADJUSTS	BALANCE
01	07/04/2008	0.00	0.00				0.00
02	14/04/2008	86.59	7.02	66.04-			27.57
03	21/04/2008	86.59	7.02	66.04-	110.28-		55.14-
04	28/04/2008	86.59	7.02	66.04-			27.57-
05	05/05/2008	86.59	7.02	66.04-			0.00
06	12/05/2008	86.59	7.02	66.04-			27.57
07	19/05/2008	86.59	7.02	132.08-	110.28-		121.18-
08	26/05/2008	86.59	7.02	66.04-			27.57-
09	02/06/2008	86.59	7.02	66.04-			0.00
10	09/06/2008	86.59	7.02				93.61
11	16/06/2008	86.59	7.02	131.48-	110.28-		54.54-
12	23/06/2008	86.59	7.02	65.74-			26.67-
13	30/06/2008	86.59	7.02	65.74-			1.20
14	07/07/2008	86.59	7.02	65.74-			29.07
15	14/07/2008	86.59	7.02	65.74-			56.94
16	21/07/2008	86.59	7.02	65.74-	112.68-		27.87-
							0.00

Opening balance

Credit on your account

Payment from you

Payment without a '-' after the amount can be any of the following:-
Refund
Unpaid Cheque
Unpaid Standing Order
Unpaid Direct Debit
Housing Benefit Overpayment

Closing balance

Rent due per week

Charges due which may be applicable to your property ie:

Fuel
Water
Service Charge
Sewerage Charge
Insurance

Housing Benefit received from the Council or reclaimed by the Council

At the statement date your account was £0.00.

This statement covers the period from Monday 1 December 2008 to Sunday 25 January 2009.
Should you have any queries regarding this statement please contact your Area Housing Officer.